



THE STUDENT APPLICATION CHECKLIST 申請文件準備清單

What is required? An applicant must 申請人必須

- Be 18 years of age 年滿 18 歲
- Be a high school graduate or GED holder 高中及以上學歷
- Have a grade point average of 2.0 (C grade average) 平均成績 2.0 (C) 以上
- Complete the Application Form, Doctrinal Statement, and Admission Agreement 完整填寫申請表、信仰告白、以及入學同意書
- Submit the required documentation (see checklist of documents) 提交所需的證明文件
- Pay non-refundable application fee of \$100.00 U.S. dollars 繳納申請費\$100.00 (不可退還)

Documents required for file completion 申請所須文件

- Two recent passport size photographs 兩張近期護照標準尺寸照片 (2 x 2 英寸)
- Official academic transcripts and diploma of all language school, high school, and previous college work. Official English translations required. 所有語言學校、高中和大學的官方成績單以及畢業證書，並提供英文譯本。
- Certificate of Baptism 受洗證書
- Church/Pastor's Recommendation Form 教會/牧師推薦信
- A brief auto-biographical statement (5 typewritten pages maximum) 個人陳述 (11 號宋體字、單倍行距、1 倍段落間距、不超過五頁信紙)
 - Explain your decision to follow Jesus Christ as Lord and Savior. 講述你是如何決定跟隨耶穌基督的，即祂是如何成為你的救主。
 - State the purpose for which you seek seminary training. 說明就讀神學院的原因
 - Describe your future plans of service. 描述未來的事奉計畫及目標

Additional documents for international student 國際學生的相關文件

- Copy of passport 護照影印本
- Personal Bank Certification of sufficient funds to meet international student fee requirements. Official bank statement or official bank letter (must be on the bank letterhead) dated within the last 3 months with the balance of your account listed on the document (minimum of \$20,000.00 U.S. dollars). 近 3 個月內的個人銀行存款證明，要求不低於\$20,000.00。
- International Student Financial Support Information/Affidavit of Support Form (If your personal funds are insufficient, please have your sponsor fill out this form and attach his/her Bank Certification.) 財務資助聲明 (如果申請人資金不足，請資助人填寫此表並附上其個人銀行存款證明。)

Additional documents for transfer students currently in U.S. 在美在讀轉學生的相關文件

- Transfer Eligibility Form 轉學申請表
- Copy of I-20 影印本
- Copy of Visa & I-94 簽證及 I-94 影印本
- Official transcript from U.S. schools 官方成績單

Application Fee 匯款方式

The non-refundable \$100.00 application processing fee is due in U.S. currency. You can make payments by:

- Personal check, money order, cashier check-payable to 個人支票、匯票、銀行本票，抬頭：CITS
- Online Payment 網路支付 – ZELLE: 626.226.8048
- Credit Card (visa or master) – Please fill out the Fee Payment Form 信用卡 —— 請填寫信用卡支付授權書
- Cash payments are ONLY accepted in person – Please do not send cash 現金支付只適用於當面支付 —— 請不要郵寄現金
- Wireless Banking Transactions 銀行轉帳

Title	匯款抬頭：	California International Theological Seminary
Address	學校地址：	119 N Curtis Ave, Alhambra, CA 91801
Tel	聯絡電話：	626.458.8781

Bank	銀行名稱：	Bank of America
Routing Number	路徑號碼：	121000358
Bank Account	帳戶號碼：	325052496017
Swift Code	國際代碼：	BOFAUS3N
Address	銀行地址：	9545 Las Tunas Dr, Temple City, CA 91780
Tel	銀行電話：	626.578.5005

All applicants are required to submit the above mentioned documents in order to be considered for admission to the school. You may fax, mail, or email the original documents directly to the International Student Program, you may also hand carry your documents to our office. All documents submitted to become the property of CITS.

申請人必須提交上述規定的所有文件，才能被考慮錄取。可以直接傳真、郵寄或通過電子郵件的方式發送，也可以將其送到學院的行政辦公室。所有提交的資料均將歸屬 CITS 所有。